HS Shop - Woods, Welding, Small Engines, Auto Body

Purpose Statement
The job of HS Shop - Woods, Welding, Small Engines, Auto Body is done for the purpose/s of providing support to the instructional process by serving as a teacher with specific responsibility for supervising students within the classroom and other assigned areas; developing lesson plans and delivering group an individual student instruction within established curriculum guidelines; collaborating with other teachers, other professional staff, and administrators in addressing instructional and/or classroom issues; and responding to a wide range of inquiries from students' parents or guardians regarding instructional program and student progress.

This job reports to Principal - High School

Essential Functions
• Administers subject specific assessments for the purpose of assessing student competency levels and/or developing individual learning plans.

• Advises parents and/or legal guardians of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.

• Assesses student progress towards objectives, expectations, and/or goals for the purpose of providing feedback to students, parents and administration.

• Collaborates with instructional staff, other school personnel, parents and a variety of community resources for the purpose of improving the overall quality of student outcomes, achieving established classroom objectives in support of the school improvement plan.

• Counsels students for the purpose of improving performance, problem solving techniques and a variety of academic issues.

• Demonstrates methods required to perform classroom and/or subject specific assignments for the purpose of providing an effective program that addressing individual student requirements.

• Directs assistant teachers, student teachers, instructional assistants, volunteers and/or student workers for the purpose of providing an effective classroom program and addressing the needs of individual students.

• Instructs students for the purpose of improving their success in academics through a defined course of study including wood arts, small engines, auto body and shop.

• Manages student behavior for the purpose of providing a safe and optimal learning environment.

• Monitors students in a variety of educational environments (e.g. classroom, field trips, etc.) for the purpose of providing a safe and positive learning environment.

• Participates in a variety of meetings for the purpose of conveying and/or gathering information required to perform functions.

• Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

• Prepares a variety of written materials (e.g. grades, attendance, anecdotal records, etc.) for the purpose of documenting student progress and meeting mandated requirements.
Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: applying assessment instruments; operating standard office equipment including using pertinent software applications; and preparing and maintaining accurate records.; planning and managing projects.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: appropriate codes, policies, regulations and/or laws; age appropriate activities; lesson plan requirements; and behavioral management strategies; current and emerging technology; safety practices and procedures.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and consider a variety of factors when using equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of processes. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize specific, job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining constructive relationships; adapting to changing work priorities; exhibiting tact and patience; and working flexible hours.; displaying mechanical aptitude; meeting deadlines and schedules.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; utilization of resources from other work units is often required to perform the job's functions. There is some opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling, some climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 20% sitting, 35% walking, and 45% standing. The job is performed under minimal temperature variations and in a generally hazard free environment.

Experience: Job related experience is required.

Education: Bachelors degree in job-related area.

Equivalency:

Required Testing: 

Certificates and Licenses

Appropriate Teaching Endorsement
Meet Federal Highly Qualified Teacher Standards
Valid Driver’s License & Evidence of Insurability

Clearances

Criminal Justice Fingerprint/Background Clearance

Continuing Educ. / Training:

BA, BS degree in related area with increasing levels of

HS Shop - Woods, Welding, Small Engines, Auto Body)
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Job-related experience may substitute for MA Degree.

Continuing Education Requirements

Valid Washington State Driver’s License & Evidence of Insurability